

Application documents

NON-EU

1. Master Degree Diploma.
2. Diploma Supplement. In case there is no grading scale attached to the diploma, candidates have to present an official document with the grading system description.
3. Medical reference. The document should be issued no earlier than one month prior to submitting the application documents to UE-Varna
4. Application form.
5. Copy of passport/ID card.
6. List of publications, if any.
7. Two passport photos (dimensions: 4.5/3.5 cm).

Documents specified in points 1, 2, 3 must be:

- Notary certified copies;
- Certified in accordance with the international requirements:
 - for countries that have a mutual legal assistance agreement with Bulgaria concerning certification of documents, the agreement requirements shall apply;
 - for member countries under the Hague Convention, documents are certified with Apostille stamps;
 - for all other countries, documents must be certified by the Ministry of Education (and/or Ministry of Healthcare), Ministry of Foreign Affairs in the applicant's country of residence and by the Embassy of the Republic of Bulgaria in the respected country.
- Translated in Bulgarian language with legalized translation. Many of the Bulgarian Embassies offer legalized translation services. In case the translation is made in Bulgaria, it is necessary to send the translated documents for certification of the translator's signature to the Bulgarian Ministry of Foreign Affairs.

EU and EEA

Citizens of EU and EEA can apply for doctoral degree studies by providing the following documents:

1. Application form
2. Project of the doctoral thesis and bibliography
3. CV (by sample)
4. Higher school diplomas for Master degrees
5. Diploma Supplements. In case there is no grading scale attached to the diplomas, candidates have to present an official document with the grading system description.

6. Certificate from the Committee on the recognition of higher education acquired in foreign universities (only in case the diploma is issued by a higher school outside Bulgaria)
7. Copy of ID or passport

In case the applicant has graduated a higher school outside Bulgaria, documents specified in points 4 and 5 must be:

- Notary certified copies;
- Certified in accordance with the international requirements:
 - for countries that have a mutual legal assistance agreement with Bulgaria concerning certification of documents, the agreement requirements shall apply;
 - for member countries under the Hague Convention, documents are certified with Apostille stamps;
- Translated in Bulgarian language with legalized translation. Many of the Bulgarian Embassies offer legalized translation services. In case the translation is made in Bulgaria, it is necessary to send the translated documents for certification of the translator's signature to the Bulgarian Ministry of Foreign Affairs.

Application procedure

NON-EU

1. The candidate sends all relevant information which includes: fields of scientific interest, prior education and language proficiency to the Academic Research and PhD Studies Department of UE-Varna at doktoranti@ue-varna.bg or nidd@ue-varna.bg.
2. The Academic Research and PhD Studies Department evaluates the opportunities for the applicant's enrollment based on the chosen subject and academic direction in which the candidate is interested. Then, the candidate is notified about the decision.
3. When there is an opportunity for the applicant to be enrolled, the candidate sends the scanned application documents for prior examination to the Foreign Students Division of UE-Varna at foreign_students@ue-varna.bg. All pages including stamps must be scanned.
4. Upon approval by the Foreign Students Division, the candidate sends the entire package of the original documents by post to:

Foreign Students Division, International Relations Office
University of Economics – Varna
77 “Knyaz Boris I” Blvd.
9002 Varna
Bulgaria

5. After the original documents are received, the Foreign Students Division forwards the documents to the Committee for Recognition of Higher Education Acquired at Foreign Universities. The Committee contacts the higher education institution which issued the Master degree diploma to verify its legitimacy. In case no reply is received, the request is directed to the National Center for Information and Documentation (NCID).

The procedure for diploma recognition can take from two weeks up to several months depending on how long it takes for the diploma legitimacy to be verified. The fee for diploma recognition is 52 EURO and must be paid in advance. The fee can be paid in cash at UE-Varna or payment can be sent to the bank accounts below:

6. In case the applicant wishes to study on a part-time or individual basis, he/she does not need a visa D and he/she is able to proceed with his/her enrollment as a PhD student at UE-Varna. The applicant must then submit a preliminary draft of his/her thesis which is reviewed by the relevant academic department. Upon approval, the applicant is enrolled.
7. In case the applicant wishes to study on a full-time basis, he/she needs a visa D. Once the candidate's diploma legitimacy is verified, but no later than mid-February of the respective academic year, the applicant's documents are forwarded to the Bulgarian Ministry of Education and Science. The procedure for examination and subsequent decision by the Ministry may take from two weeks up to a month.
 - a. Upon approval of the application, the Bulgarian Ministry of Education and Science issues a certificate necessary for application for visa D.
 - b. In case the Bulgarian Ministry of Education and Science needs additional documents or endorsements, it sends an official letter to UE-Varna in which it explains the reasons for not issuing the certificate. The Foreign Students Division notifies the applicant who may amend his/her application documents and re-submit them for review.
8. After receiving an approval by the Bulgarian Ministry of Education and Science, the Foreign Students Division issues and signs a certificate which states that the applicant has been accepted for studies at UE-Varna.
9. The Foreign Students Division sends the candidate the original documents necessary for visa D application:
 - A certificate issued by the Bulgarian Ministry of Education and Science;
 - A certificate issued by the Foreign Students Division at UE-Varna.
10. The applicant personally files his/her application for visa D in the diplomatic or consular missions of the Republic of Bulgaria in his/her own country of birth.
11. The applicant must pay the tuition fee for the first semester of his/her studies by sending the payment amount to the following bank account:

BANK ACCOUNT IN EUR

CIBANK JSC

IBAN: BG61BUIB98883429276240

BIC: BUIBBSF

Account holder: University of Economics – Varna

BANK ACCOUNT IN BGN

CIBANK JSC

IBAN: BG39BUIB98883129276200

BIC: BUIBBSF

Account holder: University of Economics – Varna

EU and EEA

1. The applicant sends to Academic Research and PhD Studies Department information which includes: fields of scientific interest, prior education and language proficiency. The information must be sent to doktoranti@ue-varna.bg.
2. An employee of the Academic Research and PhD Studies Department evaluates the opportunities for applicant's enrollment in accordance with the academic department regarding the theme and academic direction to which the candidate is interested. Then, the applicant is notified.
3. When there is an opportunity for the applicant to be enrolled he/she sends the scanned application documents for prior examination to Academic Research and PhD Studies Department at doktoranti@ue-varna.bg. All pages of the documents must be scanned, including the stamps.
4. Upon approval by the Academic Research and PhD Studies Department the applicant sends the entire package of documents in originals by post to:

Academic Research and PhD Studies Department
University of Economics – Varna
77 “Knyaz Boris I” Blvd.
9002 Varna
Bulgaria

5. Upon receipt, the Academic Research and PhD Studies Department forwards the applicant's documents to the Committee on the recognition of higher education acquired in foreign universities. The Committee formally request the educational institution which issued the diploma to verify its legitimacy. In case no reply has been received, the request is directed to the National Center for Information and Documentation (NCID). The procedure for diploma recognition can take from two weeks up to several months depending on the speediness in which the diploma legitimacy is verified. The fee for diploma recognition is 100 lv. (52 euro) and must be paid before starting the procedure. The fee can be paid in cash at UE-Varna or into the following bank accounts:

BANK ACCOUNT IN EUR

CIBANK JSC

IBAN: BG61BUIB98883429276240

BIC: BUIBBGSF

Account holder: University of Economics – Varna

BANK ACCOUNT IN BGN

CIBANK JSC

IBAN: BG39BUIB98883129276200

BIC: BUIBBGSF

Account holder: University of Economics – Varna

6. Once the Committee has recognised the higher education diplomas, the applicant is informed and he/she can then proceed with his/her application at the university.
7. The PhD applicant pays the tuition fee for the first year of his/her studies.

PHD Programmes

University of Economics – Varna offers training in the following PhD programmes:

- Social Management - English
- Political Economics (General Economic Theory) - English
- Statistics and Demographics – English, German, Russian
- Accounting, Control and Analysis of Economic Activity - Bulgarian
- Finance - Bulgarian
- Economics and Management (Commerce) - Bulgarian
- Economics and Management (Construction and Real Estate) - Russian
- Industrial Business - Bulgarian
- Agricultural Business - English
- Commodity Science - Bulgarian
- Marketing – English, Russian
- Application of Computing Equipment in the Economics - English
- Optimal Management of Economic System – Russian
- World Economy and International Economic Relations - English
- Economics and Management (Tourism) – English, German, French
- Infomatics - English
- Trade law - Bulgarian

Master's degree graduates are eligible for a doctoral degree.

Doctoral programmes are conducted on a full-time, part-time or individual basis.

TUITION FEES

NON-EU

Preparatory course in Bulgarian language - 1250 EUR/semester (2 semesters)

Preparatory course in English language - 1250 EUR/semester (2 semesters)

Diploma verification - 52 EUR

Doctoral degree - 3500 EUR/year (3 or 4 years)

Students of dual citizenship, one of which is Bulgarian, pay 50% of tuition fees.

EU and EEA

Studies subsidized by the Bulgarian government

Doctoral degree (Economics, Tourism and Administration fields) - 800 BGN/year (3 or 4 years)

Doctoral degree (Computer Science field) - 1400 BGN/year (3 or 4 years)

Paid studies

Preparatory course in Bulgarian language - 1250 EUR/semester (2 semesters)

Preparatory course in English language - 1250 EUR/semester (2 semesters)

Doctoral degree

Full – time 6900 BGN/year (3 years)

Part –time 5520 BGN /year (4 years)

Application fees:

Doctoral degree - 100 BGN (studies subsidized by the Bulgarian government)

Doctoral degree - 920 BGN (paid studies)

Other administrative fees:

Defense of doctoral degree thesis - 3240 BGN (paid studies)

Diploma verification (for Master and Doctoral degree applicants) - 100 BGN